

UPTON BISHOP PARISH COUNCIL

**Councillors are summoned to attend a meeting of the Parish Council on
Tuesday 2nd July 2019 at 19.00 in the Main Hall of the Millennium Hall**

A G E N D A

- 1. To accept apologies for absence**
- 2. To receive declarations of interest & written requests for dispensation**
- 3. To consider minutes of previous meetings:** 4th June & 19th June.
- 4. Open Session**
 - 4.1 To receive verbal report from Ward Cllr. Barry Durkin to include Tan House Barn.
- 5. Planning**
 - 5.1 To consider comments on an application for determination by Herefordshire Council:
 - 5.1.1 Application 191972 – Land to the South of Upton Crews. Erection of 5 no. dwellings and associated works.
 - 5.2 To receive planning updates on: Blue Sky Transport Plan, Windy Hollow, Leeward House.
- 6. Finance**
 - 6.1 To receive a financial report including budget update & VAT recovery.
 - 6.2 To consider outstanding payments, including:
 - 6.2.1 UK2 current website hosts ... £8.34.
 - 6.2.2 Welsh Water re data on sewers and water mains for NDP ... £20.00.
 - 6.2.3 Millennium Hall hire ... £60.00.
 - 6.2.4 HALC clerk cover invoice for: 22.5.19; 28.5.19; 4.6.19; 19.6.19; 2.7.19.
 - 6.2.5 External Audit Process 2018/19:
 - a) To consider internal audit report.
 - b) To consider AGAR Governance Statement.
 - c) To adopt 2018/19 accounts.
 - d) To consider dates for public right of inspection.
- 7. Neighbourhood Development Plan**
 - 7.1 To consider new volunteers for the Steering Group.
 - 7.2 To consider appointment of Dave Nicholson as planning consultant.
 - 7.3 To consider settlement boundary for inclusion in questionnaire.
 - 7.4 To consider photographic competition for NDP.
- 8. Footpaths Officer – Andy Parr ...** To consider all aspects of role.

9. Lengthsman ... To consider work required, annual contract & payment.

10. Highways

10.1 To consider updated white-lining quote for Crow Hill.

10.2 To consider setting up a Speed Watch Group.

10.3 To consider signs, hedges and site meeting with Locality Steward.

11. Defibrillator

11.1 To consider a presentation at August meeting & possible grants.

11.2 To note view of church re siting of a defibrillator.

12. To set up a working group to consider parish events for 2020 & possible grants.

13. To consider parish action sheet and recruit volunteers for specific tasks.

14. To note date of the next scheduled meeting ... Tuesday 6th August at 19.00.

NB: 2019 meeting dates: 3.9.19., 1.10.19., 5.11.19., 3.12.19.

15. Employment matters

15.1 To consider possible interview dates for new Clerk/RFO.

Lynda Wilcox ... Acting Clerk (HALC)

27th June 2019