

UPTON BISHOP PARISH COUNCIL

Councillors are summoned to attend a meeting of the Upton Bishop Parish Council
on Tuesday 5 September 2023 at **19:00** in the Upton Bishop Millennium Hall

AGENDA

1. To consider accessing HALC Clerk Cover for the meeting.
2. To receive apologies for absence.
3. To receive any Declarations of Interest and Written Requests for Dispensations.
4. To consider the Minutes of the Parish Council meeting held on 13 July 2023.
5. **Public Participation:**
 - 5.1. To receive a report from the Ward Councillor.
 - 5.2. To receive representations from Members of the Public.
6. **Finance:**
 - 6.1. To receive a quarterly finance update:
 - 6.1.1. Bank balances.
 - 6.1.2. Income v Expenditure.
 - 6.1.3. Expected Out-turn.
 - 6.2. To consider the following invoices due for payment:
 - 6.2.1. HALC – 279.12 (Clerk Cover 13 Jul)
 - 6.2.2. Wayne Reed - £720 (Lengthsman work Aug 23)
 - 6.3. Draft Budget: to consider a draft budget for 2024-25 prior to public consultation.
 - 6.4. External Audit: to consider matters in relation to the external audit for 2022/23 and agree actions as necessary.
 - 6.5. To consider a request for veteran's support from Ross on Wye council
7. **Planning:** To comment on planning applications for determination by Herefordshire Council:
 - 7.1. Nil
8. **Footpaths:** To receive report and agree actions as necessary.
9. **Highways:**
 - 9.1. To receive an update on the UB Traffic Calming scheme and agree actions as necessary.
 - 9.2. To receive an update on the Lengthsman scheme and agree actions as necessary.
 - 9.3. To consider possible locations for EV charging points and agree actions as necessary.
10. **Website:** To receive an update and agree actions as necessary.
11. To consider items for the next agenda.
12. To note the date of the next meeting: Tue 7 Nov (Normal scheduled meeting).

Signed: *M Rusby*
Chairman

Dated: 31 Aug 23