

Minutes of Upton Bishop Millennium Hall

Management Committee Meeting

Wednesday, 28th September 2022 at 7.00pm

Present: KW, EP, GP

Apologies: OB, AW, MT

Minutes of Committee meetings held on 6th July and 31st August 2022 agreed and signed as correct. EP to send a card to AW. Feedback given following the visit to Much Marcle Memorial Hall regarding their heating system. MW has written to the heating consultant following the visit and EP to write a letter of thanks to their Chair.

Trust Deed: KW confirmed that LS has replied from BatesWells, the firm of solicitors recommended by Community First, to confirm that they have received our Trust Deed. EP to follow up with LS to confirm the next steps and costs.

Preparation for AGM: All discussed the preparation for the AGM. KW to thank former Trustees and members of the management committee, all of whom remain supportive and a willing font of knowledge. GP proposed and all agreed to a case of wine being given to PF as thanks for the considerable work done voluntarily in preparing the hall accounts each year.

No-one new has as yet applied for the management committee posts, which are advertised in the Chimes, on noticeboards and on the village facebook page. Letters have been sent to PC, PCC and WI regarding representatives.

Finance: All agreed the Treasurer's report received from GP although the request to increase the spending limit from £1,000 to £2,000 was postponed to the next meeting. GP reported the request is due to the increased cost of the next oil delivery,

Buildings and Maintenance: EP confirmed that the outdoor risk assessment has been carried out. The number of rabbit holes have increased and the rabbit catcher is due to call soon. A microswitch in one of the fly zappers is broken and cannot be repaired. All agreed to hold on ordering a new one and re-assess the alternatives. The filters in the heat blowers have been cleaned, with thanks to GP and PF. There is a fault with a dimmer switch in the main hall and with a light in the gents loo. EP to contact MG, the recommended electrician in Phocle Green. All agreed to replacing lights with low energy alternatives.

Bookings were discussed with no matters arising requiring action.

Communications for the Chimes and village facebook page were agreed.

There were no items of AOB and the date for the next meeting will be for the new Committee to organise after the AGM.