

UPTON BISHOP PARISH COUNCIL

Councillors are summoned to attend a meeting of the Upton Bishop Parish Council on
Tuesday 6 September 2022 at 1900 in the Upton Bishop Millennium Hall

AGENDA

1. **To consider accessing HALC Clerk Cover for the meeting.**
2. **To receive apologies for absence.**
3. **To receive declarations of interest and written dispensation requests.**
4. **To consider the minutes of the meeting of 2nd August 2022.**
5. **Public Participation:**
 - 5.1 Ward report
 - 5.2 Public Session.
6. **NDP update:**
 - 6.1 Examiner comments and replies
 - 6.3 NDP referendum version
7. **Finance:**
 - 7.1 To receive update on 2021-2022 accounts and agree actions as necessary
 - 7.1.1 Consider the UBPC Internal Audit Report for 21/22
 - 7.1.2 Consider the Annual Governance Statement
 - 7.1.3 Consider the Annual Accountancy Statement
 - 7.1.4 Consider the AGAR Certificate of exemption
 - 7.2 To receive update on bank account mandate changes and agree actions as necessary
 - 7.3 To consider outstanding invoices:

7.3.1	HALC (Clerk cover 4-7-22)	£279.12
7.3.2	Mircrosoft renewal	£79.99
7.3.3	HALC Internal audit	£264
7.3.4	Website repairs	£40
7.3.5	NDP Consultant	£510
7.3.6	Solicitor advice	£960 (£800+VAT)
 - 7.4 To receive an update on 2023-2024 Budget and Precept and agree actions as necessary.
 - 7.4.1 Budget 2023-2024
 - 7.4.2 Precept 2023-2024
8. **Highways:**
 - 8.1. Receive an update on meeting with Balfour Beatty on 23 Aug.
 - 8.2. Receive an update on B4224 Strategy Group and agree action as necessary.
9. **Planning:**
 - 9.1. 222128 – Barn at Upton Bishop (Lean to, plant room)
 - 9.2. 222575 – Barn at Upton Bishop (Rebuilding the former cart shed)
 - 9.3. 222461 – Holly Cottage, Phocle Green (Small design change to original plans)
 - 9.4. 220785 – Land off C1286, 4 houses Crow Hill (Small design changes)
10. **Lengthsman:** To receive an update on the Lengthsman contract and agree actions as necessary
11. **Footpaths:** To receive update and agree actions as necessary update.
12. **Website:** To receive update and agree actions as necessary.
13. **To consider items for the next agenda (no discussion).**
14. **Chairmans closing remarks.**
15. To note the date of the next meeting date tbc.

Signed: *M Rusby*
Chairman

Dated: 31 Aug 22