

UPTON BISHOP PARISH COUNCIL
Minutes of an Extraordinary Meeting of the Parish Council held on
Saturday 9th July at 1000 at the Upton Bishop Church

Present

Councillors: Mark Rusby (Chairman), Mike Tyers, Andy Parr and Michael Wallace (who arrived after the start).

In attendance

Six members of the public.

1. Consider the appointment of a councillor to take the minutes.

- 11 It was proposed and seconded that Councillor Parr take the minutes.
This was unanimously RESOLVED.

2. Receive apologies for absence.

- 21 The following apologised for absence; Councillors Paul Newman, Claire Newman, Guy Cooper and Mark Shuttlewood,

3. Declarations of interest & written dispensation requests: None.

4. To consider the minutes of the meeting of 4th July 2022.

- 41 Members considered the set of minutes as a true and proper record of the meeting on 4 Jul 22. It was proposed and seconded and unanimously RESOLVED to approve the minutes of the Ordinary Meeting on 4th July which were duly signed by the Chairman.

5. To consider the appointment of an internal auditor for the 2021-2022 accounts.

- 51 The Chairman explained that there was a need to appoint an internal auditor to audit the Parish Council accounts for the year 2021-2022.

- 52 The parish previously voted to appoint a Mr Peers at the Parish Council meeting on 5th April 2022. However, Mr Peters has subsequently informed the council that he is no longer available.

53 The Chairman has since spoken to HALC and they have offered to provide an internal auditor. It was proposed and seconded that the Parish Council employ the services of HALC to conduct the audit. This was unanimously RESOLVED.

6. **Date of next meeting:** Noted as Tuesday 2 August 2022.

SIGNED 

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