

Upton Bishop Parish Council

Agenda for the meeting of the Parish Council

To be held at 7.00 pm on Tuesday 1st February 2022 at the Millennium Hall

Please note, under new Covid guidance, attendees should be wearing masks. Attendees should sit at least 2 metres from anyone not from their household. Hand sanitiser and wipes will be available. Please DO NOT enter by the Emergency Door which may be open, please use the main entrance. Councillors may remove masks whilst speaking.

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meetings held on:
 - 3.1. 20th December 2021 - Extra ordinary meeting
4. Clerk's new email address – clerk@uptonbishop.gov.uk
5. **Public participation session:** -
 - 5.1. Ward Report – Cllr Durkin
 - 5.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
6. **Emergency Plan Update** – Mark Rusby
7. **B4224 Strategy Group - To seek approval of revised Memorandum of Understanding**
8. **Updates** –
 - Old Gore Crossroads -road closure
9. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 10.1 P214571 Daubies Farm, Upton Bishop – proposed infill extension to provide open plan kitchen/dining/living space.
 - 10.2 updates on any other planning applications. P211951 Rudhall need to discuss decision notice.
10. **Flooding at Tan House – update**
11. **NDP** – update from Cllr Spencer
Water Service - Discuss interruption and possible action for NDP and removal of Bus Service - Discuss action and effect on NDP
12. **Standing Orders – amendment to website policy** – to be approved by Councillors
13. **Finance:** -
 - 13.1. **Budget**
 - 13.1.1. To receive monthly financial report
 - 13.1.2. To receive monthly bank reconciliation
 - 13.1.3. To approve quarterly reconciliation
 - 13.2. To approve the payments to:
 - 13.2.1. Lengthsman £288.00 January payment
 - 13.2.2. PC approved £750 in December 2021 for extra Lengthsman work, total bill is £1162 + VAT (50) £1212 – PC to approve an additional £462
 - 13.2.3. Millennium Hall - £80.00 + £.8.00(NDP)
 - 13.2.4. NDP Consultant, David Nicholson - £1,300
14. **Biodiversity Strategy** – Resident has requested that we join Dymock with Biodiversity Strategy - Councillors to consider after more information has been provided
15. **Footpath update** – Update from Andy Parr
16. **Chicory Crops** - Big thanks to Jake Simpson for the use of tractor and trailer during January whilst clearing ditches and putting in place new grit bins.
17. **Queens Jubilee Celebrations – 4th June 2022** – to consider whether we have a celebration in Parish
18. **Hedges** – Tedgwood Farm update
19. **Congratulations from the PC** to North Herefordshire MP Bill Wiggin who has been knighted in the Queens New Year Honours List 2022
20. **Next meeting:** - Tuesday 1st March 2022 7.00pm Ordinary Meeting of Parish Council.

Any queries, please send email to clerk@uptonbishop.gov.uk

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Signed Alison Feist

Parish Clerk to The Council

25th January 2022