

Upton Bishop Parish Council

Agenda for the meeting of the Parish Council

To be held online at 7pm on Tuesday 3rd November 2020

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meetings held on 6th October 2020 (amended)
4. **Public participation session:** -
 - 4.1. No ward report, Barry Durkin is still off ill and PC wish him a speedy recovery
 - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
5. **Traffic Calming project:** - HC has been agreed that three Parishioners can complete the feasibility report for traffic calming. Next steps.
6. **Update on HC Drainage Grant** – HC has refused us the Drainage Grant stating there is no proof that PC employed a lengthsman last year, appeal has been lodged and requested an onsite meeting to assess the issues on B Roads (which at present we are not allowed to repair)
7. **Land at Upton Crews** –Land registry have sent response; initial search is different to latest communication. PC need to discuss next course of action.
8. **Entrance at Hill Top** - update
9. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 9.1. P203244/FH New block to form ancillary accommodation at Mayfield, Crow Hill (this is an additional application from last month)
 - 9.2. P202021/F change of use of caravan and this van is sited without planning permission – update from Enforcement Officer
 - 9.2. All other planning applications are undecided.
10. **Meeting 7th September 2020** - Barry called an urgent meeting on the 7th September 2020, which Keith Cornwall attended with HC Simon Hobbs - a) Chairman to provide update on this meeting as since meeting Barry Durkin has been off ill. b) Need agreement to pay the Hall costs £14.00 was held at Laprunza Hall, which had to have an internet connection.
11. **Adopted Phone Box at Crow Hill** – Identified during recent tidy up of paperwork, Parish Council adapted the phone box and Peter Fray submitted the paper work, however it was identified that the Parish Council records do not show that the phone box payment was ever made to Peter Fray. In order to keep records straight, can the PC agree for the payment of £1 to be made to Peter Fray.
12. **Finance:** -
 - 12.1. To approve financial report to 31st October 2020
 - 12.2. To approve bank reconciliation for 31st October 2020
 - 12.3. To consider 2021 budget and precept – decision to be made about level of increase for 20/21
 - 12.4. With the PC savings made by not having to pay clerk salary, PC to consider how the money could be used within the Parish – ideas to be put forward for future discussion
 - 12.5. To approve the payments to:
 - 11.5.1 R Cornwall for payment of Hall £14.00
 - 11.5.2 Peter Fray £1.00
12. **NDP** – a) Statement to be presented by Parish Council at meeting following open letter posted last month.
b) Update and re calls for site from Clerk.
13. **Communication within Parish** –
Councillors to consider how we improve the communication within the Parish, with Covid19 and restrictions going into 2021, it is important to ensure all Parishioners are kept in touch. We would welcome any suggestions from the Parish.
14. **Footpath update** - Update from Andy Parr
15. **Website changes** – update
16. **Paul Newman Declaration of Interest form** – from last meeting form was completed and submitted to HC and posted on website
18. **Next meeting:** - Tuesday 2nd December 2020 7.00pm Anyone wishing to join the virtual meeting, please send email to clerk@uptonbishoppcc.org for joining instructions

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Signed *Alison Feist*

Temp Clerk to The Council

25th October 2020