

Upton Bishop NDP Steering Group Minutes

11th August 2020

Virtual Meeting 7:00 pm

Agenda

Attendees:-

Brian Spencer – Chair
Alison Feist
Guy Cooper
Paul Newman
Jacky Ivimy
David Nicholson
Keith Cornwall

Introduction – There has been no progress since January as several matters had needed resolving. As the remaining funds had to be returned to Groundworks at the end of March, new funds had only just been released allowing work to continue.

1. Apologies
 - a. Andy Church
 - b. Jan Stevenson
 - c. Christine Bownes

2. Matters arising

Brian Spencer went through the previous minutes and noted the following;

- a. Item 4 – Keith Cornwall had subsequently spoken to most of the employers in response to a survey request from HC
 - b. Item 6 – to be discussed at the next public meeting to seek suggestions of what parishioners would like the PC to do – not an NDP issue
 - c. Item 7 – DN to check status of Windy Hollow caravans as these appear to have been left off the new build list and could affect whether we need a call for sites.
3. Call for Sites - current status of Planning Applications which are preventing progress of NDP

Paul Newman had raised a concern that the lack of determination of the Leeward House PA was now threatening to hold up progress of the NDP. Brian Spencer opened by explaining that Barry Durkin had told us that the process for referral to Planning Committee was an automatic one based on the number of local objections. Paul Newman stated that this was not true and that the Parish Council had asked for the referral following discussion and a resolution. Based on this, he suggested we should ask the PC to write to HC and ask for the case to be referred back to the officer if it is not considered on 26th August as there is no clear sign of when it will reach committee. The group agreed that this should be referred back to the PC for a decision as this was critical to deciding if a call for sites would be required. The clerk was to be asked to write to HC to determine if the decision was likely to be on the 26th August Planning Agenda.

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4. Environmental study - necessity and scope

At the suggestion of some group members, money was requested in the grant for funds for a short desktop environmental assessment. The amount of money was based on a quotation received from a local environmentalist but there were some concerns about the usefulness and relevance of this information. There were strong feelings expressed both for and against the study, but it was agreed that the matter would be referred back to the PC to consider awarding a contract and approving the finances. To ensure the PC had a full picture, Jacky Ivimy agreed to provide the scope of work on which the price was based for consideration at the next PC meeting. A decision would be needed as to how the contract would be awarded and to whom.

5. David Nicholson – there was a short discussion about which tasks can proceed?
 - a. Call for sites – if required – this would be held until we had confirmation about Leeward House and the Windy Hollow caravans
 - b. Parish profile – PC to be asked to approve expenditure to allow this to proceed
 - c. Draft report preparation – no work to progress until call for sites resolved

Next meeting – it was agreed to hold the date for the next meeting until the Leeward House and Windy Hollow positions were clearer.

Brian Spencer – Steering Group Chair/Co-ordinator