

Upton Bishop Parish Council

Agenda for the meeting of the Parish Council

to be held in the Main Hall of the Millennium Hall
At 7.00pm on Tuesday 3 March 2020

Councillors are summoned to attend; the press and public are invited to attend

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meeting held on 4 February 2020
4. **Public participation session:** -
 - 4.1. To receive the report from the Ward Councillor
 - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
5. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 5.1. P200282/F - Land off C1286 Crow Hill Upton Bishop; Proposed residential development comprising 4 no two storey detached houses
 - 5.2. Update on outstanding applications
6. **Finance:** -
 - 6.1. To receive financial report for February 2020
 - 6.2. To receive and approve bank reconciliation for February 2020
 - 6.3. To approve the payments to: -

6.3.1.	DJN Planning	NDP expenses	£800.50
6.3.2.	Richard Abolins	clerk's January expenses	£8.33
6.3.3.	St John the Baptist Church	donation for 24 March meeting	£16.00
6.3.4.	Wayne Reed	lengthsman for Dec/Jan/Feb	£768.00
 - 6.4. To approve membership of HALC for 2020/21 and payment of subscription of £441.12 plus VAT
 - 6.5. To appoint internal auditor for year ending 31 March 2020
7. **Website:** - to consider appointment of registrar or DNS provider to apply for gov.uk domain name
8. **Neighbourhood Development Plan:** - to receive update on progress
9. **Highways and footpaths:**
 - 9.1. To receive update from the Footpaths Officer
 - 9.2. To review lengthsman's contract
 - 9.3. To agree to Lengthsman expression of interest form with Balfour Beatty
10. **Annual Parish Meeting:** - to note date set for 21 April 2020 at 7.30pm in the Millennium Hall
11. **Outstanding action list:** - to note outstanding items (*no discussion*)
12. **Items for next meeting agenda:** - (*no discussion*)
 - 12.1. To review renewal quotes for insurance policy
 - 12.2. To receive update on allotment tenancy and agreements
 - 12.3. To receive update on the application to transfer the land at The Crews
13. **Next meeting:** - Tuesday 7 April 2020 at 7.00pm in the Millennium Hall
14. **Confidential closed session:** - *a resolution will be passed to exclude the public*
 - 14.1. To consider all matters relating to the recruitment of a new clerk
 - 14.2. To consider all matters relating to the outgoing clerk

Signed

R J Abolins

Clerk to The Council

27 February 2020