

Upton Bishop Parish Council

Agenda for the meeting of the Parish Council

to be held in the Main Hall of the Millennium Hall
At 7.00pm on Tuesday 7 January 2020

Councillors are summoned to attend; the press and public are invited to attend

1. **Apologies:** - To accept apologies for absence
 2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
 3. **Minutes of previous meeting:** - to consider minutes of the meeting held on 3 December 2019
 4. **Public participation session:** -
 - 4.1. To receive the report from the Ward Councillor
 - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
 5. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 5.1. P191187/O - Land between Leeward House and the Millennium Hall Crow Hill: Outline application for the erection of 9 houses and the improvement of existing access to serve the development.
 - 5.2. P184240 - Field North of B4221 South of Oaklands, Upton Bishop; new buried septic tank and drainage field Wastewater Treatment Works existing field access will be modified and enhanced with a grasscrete road and change of use of land
 - 5.3. Update on outstanding applications
 6. **Finance:** -
 - 6.1. To receive financial report for November 2019
 - 6.2. To receive and approve bank reconciliation for November 2019
 - 6.3. To receive and note financial timetable for 2020
 - 6.4. To approve the payments to: -

6.4.1. Autela Payroll Services	payroll bureau for quarter 3	£47.08
6.4.2. DJN Planning Ltd	NDP questionnaire	£2,202.00
6.4.3. HMRC	PAYE for quarter 3	£82.80
6.4.4. Richard Abolins	clerk's expenses	£48.08
6.4.5. UB Millennium Hall	hall hire for quarter 3	£107.00
6.4.6. Wayne Reed	lengthsman for October/November	£512.00
 - 6.5. To approve cost to repair noticeboard in Upton Crews
 - 6.6. To receive the second draft of the budget for 2020/21
 - 6.6.1. Open discussion on precept levels
 - 6.6.2. Consider amendments
 7. **Traffic calming:** - update on proposals
 8. **Annual Parish Meeting:** -
 - 8.1. To set a date for the meeting between 1 March 2020 and 1 June 2020
 9. **Items for next meeting agenda:** - (No discussion)
 - 9.1. Final budget for 2020/21
 - 9.2. To consider request to negotiate an increased tenancy period with Herefordshire Council for the allotment
 10. **Next meeting:** - Tuesday 4 February 2020 at 7.00pm in the Millennium Hall
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Signed

R J Abolins

Clerk to The Council

2 January 2020