

UPTON BISHOP PARISH COUNCIL

Minutes of an Extraordinary Meeting of Upton Bishop Parish Council

**Held at Millennium Hall
Thursday 18 July 2019 at 11.00am**

Present:

Councillors: Keith Cornwall (Chairman), Alison Feist, Paul Newman, Chloe Rusby, Brian Spencer, Hazel Strange.

In attendance: Lynda Wilcox – Acting Clerk (HALC)

1. **Apologies** – Councillor Mike Robins
2. **Declaration of interests** – there were none.
3. **Neighbourhood Development Plan**
 - 3.1 To consider appointing Dave Nicholson as planning consultant.

A resolution was passed to exclude the public from the following confidential item

4. **Employment of a new Clerk/RFO**
 - 4.1 Members considered the recommendation of the Interview Panel and unanimously RESOLVED to appoint Richard Abolins as Clerk/RFO from 1st August 2019 for 7 hours per week on the scale recommended by the National Joint Council for Local Government Services from 1st April 2019.
 - 4.2 Members considered the draft terms of employment which they RESOLVED to offer the new Clerk/RFO in the form of a contract

SIGNED R K Cornwall

DATE 6 August 2019