

# UNADOPTED

## UPTON BISHOP PARISH COUNCIL

Minutes Of The Meeting Held On Monday, March 7<sup>th</sup> 2011

In The Millennium Hall, Upton Bishop at 7:30 pm

**Present:**

Cllr Robert Wallbridge-Chairman  
Cllr Peter Fray-Vice-Chairman  
Cllr Tim Shenton  
Cllr Claire Newman  
Cllr Allison Chalmers (PFO)  
Cllr Patrick Bailey  
Cllr Alexandra Pokorny

Annette Steele (Clerk/Treasurer)

4 parishioners, CSO Paul Leighton & Cllr Barry Durkin in Attendance

Minute Item		Action
<b>1</b>	<b>Open Discussion for Local Residents to raise local issues</b>	
1.1	None	
<b>2</b>	<b>Apologies</b>	
2.1	Cllr Diana Forrester	
<b>3</b>	<b>Declarations of Interest</b>	
3.1	None	
<b>4</b>	<b>Minutes of the Meeting Held on February 7<sup>th</sup> 2011</b>	
4.1	These were accepted without change and duly signed by the Chairman.	
<b>5</b>	<b>Report from the Clerk on actions requested in the minutes</b>	
5.1	<b>Item 11.1-</b> The Clerk has received a response from Mrs Crane. Cllr Robert Wallbridge said that he would draft an e-mail to Geoff Hughes in response. Cllr Barry Durkin asked to be copied in.	Cllr Robert Wallbridge
5.2	<b>Item 12.1-</b> Liz Thompson-Amey has advised the Clerk that an Inspector will look at the problem of the overgrown hedge at Hill View.	
<b>6</b>	<b>Report by County Councillor Barry Durkin</b>	
6.1	His monthly reported has been circulated by e-mail to all Cllrs.	
6.2	Little Puckmoor-Regarding the caravan, steel container and reports that a generator is going for 24hrs. The Head of Enforcement is to look into this and will report back to Cllr Barry Durkin with proposed actions.	
6.3	The Marsh Farm Appeal is due to start on Tuesday March 15 <sup>th</sup> and Cllr Barry Durkin will attend. Cllr Robert Wallbridge will also attend.	
6.4	Parishioners complained that the noise from the M50 by Phocle Green has increased over the years. On Feb 2 <sup>nd</sup> 2009, the Parish Council requested that when resuracing takes place that they use a quiet surface. Cllr Barry Durkin said that he would speak to Highways.	
<b>7</b>	<b>Community Support Officer's Report</b>	
7.1	The Police initiative on rural crime, which started in Nov 2010, is going well. As this is intelligence driven, parishioners are asked to contact the Police about any suspicious behaviour or vehicles. Every report will be investigated.	

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- 8 Parish Footpaths Officers Report**
- 8.1 The Clerk confirmed that Chris Gardiner-Amey was advised on Feb 17<sup>th</sup> 2011 that Cllr Allison Chalmers has been officially nominated as Parish Footpaths Officer.
- 8.2 Marsh Farm footpath-people have been shouted at as they walk along what they think is the public footpath. Incorrect signage is adding to the problem with way markers in the wrong position. Cllr Barry Durkin was advised by Chris Gardiner that the markers are to be moved today-March 7<sup>th</sup>. Cllr Durkin & Cllr Allison Chalmers will check that this has been done. Cllr Durkin asked for a summary of issues relating to this footpath to be sent to him so that he can investigate.
- 9 Clerk's Contract of Employment**
- 9.1 It was agreed that the Clerk'd contract of employment be signed by the Chairman. The Clerk's salary is SCP25.
- 10 Date for Annual Parish Meeting**
- 10.1 It was agreed that the next Parish Council Meeting should be held at 7:30pm on April 4<sup>th</sup> 2011 followed at 8:00pm by the Annual Parish Meeting. PC meeting to continue after assembly meeting if needed. The Clerk was asked to contact local groups to ask them to attend and present their annual reports.
- 11 Council re-elections May 2011**
- 11.1 The Clerk distributed nomination papers to all Cllrs and one parishioner that are intending to apply. The Clerk will post a pack to Cllr Diana Forrester.
- 12 Lengthsman's Contract for 2011/12**
- 12.1 It was agreed unanimously to renew the contract for 2011/12. The contract was duly signed by the Chairman. The Clerk will send the contract to the Lengthsman for him to sign.
- 13 Highways Matters**
- 13.1 Two new signs have been erected on the main road to Ledbury saying "Phocle Green Business Park". Cllr Barry Durkin said that he would enquire as to why they have been erected.
- 13.2 The Clerk was asked to contact Richard Morgan-Amey for an update as to when the pot holes are to be repaired.
- 14 Use of farmers to grit roads during bad weather**
- 14.1 Cllr Barry Durkin is pursuing the use of farmers for relief during bad weather but the problem revolves around using red diesel for work not related to farming.
- 15 Accounts, Treasurer's Report and Authorisation of Payment of Accounts**
- 15.1 IT WAS AGREED unanimously to pay the following invoices and the cheques were duly signed.
- |                                     |        |
|-------------------------------------|--------|
| Lengthsman-Dec 10/Jan 11            | 360.00 |
| Crow Hill Maintenance-Dec 10/Jan 11 | 80.00  |
| Clerk's Expenses-Feb 11             | 42.94  |
| Lengthsman-Feb 11                   | 180.00 |
| Crow Hill Maintenance-Feb 11        | 40.00  |
- 16 Planning Applications**
- 16.1 P4-DMS/103232/F-Marsh Farm, Upton Bishop HR9 7UG. Change of use of land to private gypsy and traveller caravan site comprising of four pitches each containing 1 no. mobile home and one toured. 1 no. utility block. Application withdrawn on 09/02/11.
- 16.2 P6-DMS/110233/FH-The Old Vicarage, Church Road, HR9 7UL. Proposed single storey extension. Council has no objections.

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- 17 Correspondence**
- 17.1 The following correspondence was tabled.
- |     |            |   |                         |
|-----|------------|---|-------------------------|
| D36 | 25/01/2011 | Ward Councillor's Report-March 2011                                       | CHDC                    |
| D37 | 19/02/2011 | Ross Community First Responders-Designated Response Vehicle Appeal        | West Midlands Ambulance |
| D38 | 19/02/2011 | Information Corner-Feb 2011   | Halc                    |
| D39 | 19/02/2011 | Data Control Notification to the Information Commissioner                 | Halc                    |
| D40 | 19/02/2011 | Meetings of Parish Meetings-Nalc Legal Topic Note                         | Halc                    |
| D41 | 19/02/2011 | Parish Council Elections-Est.costs to be re-charged to Parishes 2010/11   | Halc                    |
| D42 | 19/02/2011 | Training Course-Understanding the legal role of a PC Chairman 22/3/11     | Halc                    |
| D43 | 19/02/2011 | Training Course-What will the new locality working mean for Hfds? 10/3/11 | Halc                    |
| D44 | 24/02/2011 | Proposed changes to Planning Application process during 2011              | CHDC                    |
| D45 | 25/02/2011 | Clarification-need for individual Poll Cards re contested PC Elections    | CHDC                    |
| D46 | 26/02/2011 | Clerks & Councils Direct  |                         |
| D47 | 07/03/2011 | Newsline Magazine   |                         |
- 17.2 D44-The Clerk will complete the questionnaire and obtain details about the proposed workshop. | The Clerk
- 18 Chairman's Announcements**
- 18.1 None
- 19 Councillors' Submission, including Village Events**
- 19.1 Cllr Peter Fray said that the Village Hall Committee has agreed that any parishioner wishing to use the hall for a Royal wedding celebration can do so free of charge.
- 19.2 Cllr Alexandra Pokorny said that a parishioner has advised her that a dog has killed 3 sheep at Hillington Barn. It was agreed that this was not a Parish Council matter but that CSO Paul Leighton should be advised.
- 20 Items for Consideration at the Next Meeting**
- 20.1 Highways Officer
- 21 Date of the Next Meetings**
- 21.1 4<sup>th</sup> April 2011 Parish Council Meeting at 7:00pm followed by the Annual Parish Meeting at 7:30pm

**The Meeting Finished At 8:30 p.m.**