

# UNADOPTED

## UPTON BISHOP PARISH COUNCIL

Minutes Of The Meeting Held On Monday, February 7<sup>th</sup> 2011

In The Millennium Hall, Upton Bishop at 7:30 pm

**Present:**

Cllr Robert Wallbridge-Chairman

Cllr Peter Fray-Vice-Chairman

Cllr Tim Shenton

Cllr Claire Newman

Cllr Allison Chalmers (PFO)

Cllr Diana Forrester

Annette Steele (Clerk/Treasurer)

CSO Paul Leighton in Attendance

Minute Item		Action
<b>1</b>	<b>Open Discussion for Local Residents to raise local issues</b>	
1.1	No-one present	
<b>2</b>	<b>Apologies</b>	
2.1	Cllrs Patrick Bailey & Alexandra Pokorny & Cllr Barry Durkin	
<b>3</b>	<b>Declarations of Interest</b>	
3.1	None	
<b>4</b>	<b>Minutes of the Meeting Held on January 4<sup>th</sup> 2011</b>	
4.1	These were accepted without change and duly signed by the Chairman.	
<b>5</b>	<b>Report from the Clerk on actions requested in the minutes</b>	
5.1	<b>Item 13.1-</b> Elizabeth Thompson-CHDC has advised that she has asked an inspector to look at the overgrown hedge at Tedgewood Farm and following his report she will contact the Clerk.	
<b>6</b>	<b>Report by County Councillor Barry Durkin</b>	
6.1	Not present. His monthly reported has been circulated by e-mail to all Cllrs.	
<b>7</b>	<b>Community Support Officer's Report</b>	
7.1	Power tools, scrap metal and batteries are being stolen. Heating oil is once again a target and tanks should be checked regularly so that an accurate time-scale can be established if oil is taken.	
<b>8</b>	<b>Parish Footpaths Officers Report</b>	
8.1	Nothing to report.	
<b>9</b>	<b>Lengthsman's Scheme</b>	
9.1	Cllr Peter Fray asked if the Clerk could contact Wayne regarding a problem where the road silt on a section of the road in Phocle Green needs digging back. Cllr Fray will advise the Clerk of the exact location.	The Clerk/Cllr Peter Fray
<b>10</b>	<b>Clerk's Contract</b>	
10.1	The Clerk was asked to e-mail an updated copy of the contract to all Cllrs.	The Clerk
<b>11</b>	<b>Affordable Housing Survey</b>	

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11.1	The Clerk was asked to write to Hayley Crane advising her that the survey was flawed. There are no controls in place to stop multiple copies being submitted, it is biased as there is no option to say no and the suggestions made by the Parish Council for inclusion in the survey were omitted.	The Clerk
<b>12</b>	<b>Overgrown hedge at Hill View Phocle Green</b>	
12.1	The Clerk was asked to contact Liz Thompson at CHDC to see if she can get someone to have a look at the problem.	The Clerk
<b>13</b>	<b>Use of farmers to grit roads during bad weather</b>	
13.1	To be discussed at the next meeting.	
<b>14</b>	<b>Septic tank at The Moody Cow</b>	
14.1	Following complaints about the septic tank at The Moody Cow, the Environment Agency has instructed Enterprise Inns to take out a maintenance contract to keep the septic tank in operating order.	
<b>15</b>	<b>Accounts, Treasurer's Report and Authorisation of Payment of Accounts</b>	
15.1	IT WAS AGREED unanimously to pay the following invoices and the cheques were duly signed.	
	Clerk's Expenses-Nov 10	8.33
	Hire of Millennium Hall-July 5th 10-Jan 4th 11	54.00
	Clerk's Expenses-Dec 10-Jan 11	31.66
<b>16</b>	<b>Planning Applications</b>	
16.1	P4-DMS/103232/F-Marsh Farm, Upton Bishop HR9 7UG. Change of use of land to private gypsy and traveller caravan site comprising of four pitches each containing 1 no. mobile home and one toured. 1 no. utility block. Cllrs unanimously objected to the Application. The Clerk was asked to send comments to all Cllrs before submitting to CHDC.	The Clerk
16.2	P5-DMS/103370/FH-Hopyard Cottage, Upton Bishop HR9 7UJ. Proposed single storey extension and alterations to ground floor fenestration. Council has no objections.	
<b>17</b>	<b>Correspondence</b>	
17.1	The following correspondence was tabled.	
D24	06/01/2011 Councils Supplier Guide & Yearbook 2011	Clerks & Councils Direct
D25	06/01/2011 Clerks & Councils Direct	
D26	06/01/2011 HM Queen's Diamond Jubilee Celebrations-May & June 2012	CHDC
D27	10/01/2011 Halc-SAM Agenda 24/01/11	Halc
D28	10/01/2011 Halc-SAM Minutes 25/10/10	Halc
D29	11/01/2011 Request for update re progress of actions identified in Parish Plan	Halc
D30	13/01/2011 Information re Hfds Council & Parish Council Elections-Thursday 5/5/11	CHDC
D31	13/01/2011 Letter re the application by Herefordshire Council to de-list Marsh Farm	English Heritage
D32	17/01/2011 Newline Magazine	Community First
D33	25/01/2011 Ward Councillor's Report-Jan/Feb 2011	CHDC
D34	27/01/2011 Parish Council Liaison-Request to update contact info for CHDC database	CHDC
D35	05/02/2011 Register of Electors 2011-Feb update	CHDC
<b>18</b>	<b>Chairman's Announcements</b>	
18.1	None	
<b>19</b>	<b>Councillors' Submission, including Village Events</b>	
19.1	Cllr Peter Fray asked the Clerk to contact Richard Morgan from Amey re jetting the	The Clerk

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drains by the Moody Cow.

- 20**
  - 20.1** **Items for Consideration at the Next Meeting**  
Local use of farmers to grit roads in bad weather  
Council re-election-May 2011
- 21**
  - 21.1** **Date of the Next Meetings**  
7<sup>th</sup> March 2011

**The Meeting Finished At 8:45 p.m.**