

ADOPTED

**UPTON BISHOP PARISH COUNCIL**  
**Minutes of the meeting held on Monday 4<sup>th</sup> April 2016**  
**In The Millenium Hall, Upton Bishop at 7.30pm**

**Present:**

CLlr Patrick Bailey  
CLlr Robert Wallbridge  
CLlr Tony Chudziak  
CLlr Chloe Rusby  
CLlr Mike Tyers  
CLlr Fiona Manns  
CLlr Barry Durkin was also in attendance

Four parishioner's were in attendance  
Minutes taken by: Sarah Lawrence (Clerk)

<b>Minute Item</b>	<b>Action</b>
<b>1</b>	
1.1	
<b>Open Discussion for Local Residents to Raise Local Issues</b>	
The parishioners in attendance raised the following issues:- Notice boards in need of repair – Work was agreed on Phocle Green notice board Litter Picking – It was requested Clerk contact Balfour Beauty regarding rules and regulations BT Phone Box – Clerk was requested to contact Anthony Bush Salt Bins White Lines/Drains – Clerk was requested to contact the lengthsman regarding Sandford drainage Sign Posts in need of cleaning – It was requested Clerk contact Balfour Beauty Affordable Housing – issues with Contractor leaving the road messy – CLlr Durkin confirmed that he would deal with this issue	<b>Clerk</b> <b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b>  <b>Clerk/CLlr Durkin</b>
<b>2</b>	
2.1	
<b>Apologies</b>	
CLlr Diana Forester	
<b>3</b>	
3.1	
<b>Declarations of Interest</b>	
None	
<b>4</b>	
4.1	
<b>Minutes of the Meeting Held on Monday 7<sup>th</sup> March</b>	
Clerk was requested to make an amendment	<b>Clerk</b>
<b>5</b>	
5.1	
<b>Councillor Barry Durkin's Report</b>	
CLlr Durkins Report gave details on the following:- NDP Community Infrastructure Levy SHYPP New Quality Assurance Frame Work	

## ADOPTED

		HARC Changes to Education	
<b>6</b>		<b>Highways</b>	
	6.1	Cllr Barry Durkin confirmed that the road resurfacing leading to/past Muddy Boots was not taken from the Highways budget	
<b>7</b>		<b>Lengthsmans Scheme</b>	
	7.1	As agreed above, Clerk was requested to contact the lengthsmen regarding Sandford drains	Clerk
<b>8</b>		<b>Affordable Housing Update</b>	
	8.1	The name Pamona Rise was questioned but Matthew Vincent confirmed that he thought it too late to make any changes Waste removal/bonfires from the allotments was discussed - Cllr Barry Durkin agreed to contact HC waste officer Allotment agreement/termination was discussed. It was agreed that Cllr Fiona Manns and Cllr Robert Wallbridge would speak to the Legal Officer regarding the matter – Clerk was requested to send contact details through to both Councillors Planting was also discussed – It was confirmed that the community Orchard group are already dealing with the planting	Cllr Barry Durkin  Clerk
<b>9</b>		<b>Planning</b>	
	9.1	P160757 – Unit 1, Marsh Farm, Upton Bishop, HR9 7UP: - Prior approval (agricultural to residential) – The PC objected to this application on Part 'Q' of building regulations as they saw no reason for the changes P160747 – Threshing Barn, Marsh Farm, Upton Bishop, HR9 7UP:- Conversion of redundant barn to form new residential dwelling – The PC asked for clarification on what the changes were	Clerk
	9.2	Clerk was requested to contact the planning office regarding Well Cottage, Upton Bishop	Clerk
<b>10</b>		<b>Financial Matters</b>	
	10.1	The following payments were approved:- Lengthsmen's invoice for March- £220.00 Clerk's expenses for March - £12.80 Herefordshire Council – £27.90 UBMH Hire - £48.00 Website - £31.13	
<b>11</b>		<b>Correspondence</b>	
	11.1	Nil	
<b>12</b>		<b>Chairman's Announcements</b>	
	12.1	Nil	
<b>13</b>		<b>Councillors Submissions, Including Village Events</b>	
	13.1	17/04 – Songs Of Praise 06/04 – Meet The Vicar	

**ADOPTED**

- 14**                    **Items for Consideration at the Next Meeting**
- 14.1                  NDP
- 15**                    **Date of Next Meeting**
- 15.1                  Tuesday 3<sup>rd</sup> May

**The Meeting Closed At 8.56pm**